

Washington University of Science and Technology Library Resource Guide 2025

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Welcome!

Welcome to your school library!

This guide has been created by library staff to give you an introduction to the many services and resources provided by the WUST library!

Our library is home to information on various topics that you may come across in your studies here. It may seem intimidating, but don't be afraid to ask a librarian for help! After all, we're here to provide you with any assistance you may need during your educational journey.

To contact a librarian, use the information listed below.

isabella.sperrazza@wust.edu library@wust.edu

Your school librarian is Isabella Sperrazza, MLIS.

Overview

What is there to know about the WUST Library?

Know that your librarians are here to help you! We're experts in finding information from a variety of sources, and we're happy to help assist you in any of your research needs. If you'd rather work alone, we have a variety of resources available both in person and online, so you're free to look at those if needed. If there is something we are unable to assist you with, we'll be sure to point you in the correct direction so that you can find a solution to your problem.

Never be afraid to reach out! We're here to support you in your education journey!

What physical resources are available?

If you come in to visit our library, know that there are so many resources available to you! We have a large selection of nonfiction available to be taken out from the library. We also have a collection of reference materials that can be used inside the library space, many of which are textbooks for the courses taught at our school. Our collection includes books, journals, periodicals, study guides, and more! Feel free to take a look around our space, or view our collection online through Populi.

Our physical books are sorted using the Library of Congress Classification system. We don't expect you to know this system, so please ask if there's a specific book that you're looking for! We'll be able to locate it for you.

What digital resources are available?

While we do have a lot of physical resources, we provide access to a number of digital resources as well! These include databases and repositories for you to find trustworthy academic resources. You can find our large digital collection by checking our Populi Library Links page. It also includes login information for a number of platforms made free for WUST students.

These resources include:

- Databases and repositories
- ➤ Information on obtaining course textbooks
- > Academic journals
- ➤ Writing resources/guides

- > Certification and Professional Development Courses
- > Certification Exam Prep.
- > Periodicals
- > Video resources
- > Stock information
- ➤ User/Resource guides
- ➤ General library information
- ➤ ...and more!

There are many differences between using research databases and standard search engines. Our library offers guidance in finding the best platform to use!

Feel free to check out all our library has to offer!

Mission

The mission of the Washington University of Science and Technology is to provide a diverse student body with career-related education based on scholarly, innovative, and practical approaches to meet and exceed emerging global challenges.

- > To develop career-related programs and curricular practical training.
- ➤ To provide practical training through internships, externships, practicums, field trips, and invited speakers.
- > To provide students with ongoing career development services.

Goals

The goals of the Washington University of Science and Technology Library are as follows:

- > Develop the library into a vital intellectual resource for students, faculty, and staff.
- ➤ Extend user services and information resources to contribute to each student's success and academic labor.
- Guide students to becoming lifelong learners and knowledgeable information users.

Values

The goals of the Washington University of Science and Technology Library are as follows:

- Respect: We treat everyone as a valued partner in our journey for learning.
- ➤ Integrity: We provide fact-based resources and honest answers to questions.
- > Service: We provide fact-based resources and honest answers to questions.
- ➤ **Privacy:** We guard personal information according to the ethical standards of the American Library Association (ALA).
- Access: Information resources are to be available to all and in multiple formats.

General Library Rules

- 1. Do not damage any books or library equipment. Damage will be assessed, and you will be charged accordingly.
- 2. The library is not responsible for any personal property left unattended.
- 3. Return all materials to the librarian for reshelving. **Do not return them to** the shelves yourself.

- 4. All materials must be returned by the due date. If not, the book(s) will be considered lost, and you will be charged accordingly. If you have any concerns, please reach out to the librarian, who will evaluate the situation on a case-by-case basis.
- 5. In case of fire, leave the library via the nearest exit. The exit route is clearly posted on the front wall of the library.
- 6. Children are not to be left unattended in the library.
- 7. Please maintain a respectful demeanor in the library, remembering it is a workspace.
 - a. Keep noise levels low. Headphones are required if watching a video, listening to music or a podcast, etc.
 - b. Respect the personal space of others.
 - c. No open containers or food are allowed in the library.
 - d. Please do not sleep in the library.
- 8. The librarian maintains the right to amend all the rules as necessary.

Library Hours

Staffed Hours:

Monday - Friday (9am - 5pm)

Unstaffed Hours:

Tuesday - Friday (5pm - 6:30 pm) Saturday (12pm - 4pm)

Library Organization

The print resources are classified with the Library of Congress Classification system. This is an alphanumeric system running from A-Z with each letter of the

alphabet signifying a different subject matter. Multiple letters indicate different subtropics of a field. The system is used in most academic libraries.

- A General Works
- B Philosophy, Religion, Psychology
- C Auxiliary History of Sciences
- D History-Europe, Asia, Africa, Australia, New Zealand
- **E F -** History of the Americas G-J-Geography, Social Sciences, and Political Sciences
- K Law
- L Education
- M Music
- N Fine Arts
- P Languages and Literature
- Q Science
- R Medicine
- S Agriculture
- T Technology
- U V Military Science, Naval Science
- **Z** Library Science, Information Resources

Our library also has a non-circulating collection. These are reference materials that can be used within the library itself. Materials can be copied or scanned for home use by the student.

Textbooks

The library maintains one copy of each course textbook in the library. Textbooks are reference material. They cannot be circulated, checked out, or leave the

library under any circumstance. Students and staff may use textbook copies **in** the library only.

Washington University of Science and Technology does not purchase or provide textbooks in electronic or paper format for students. It is the responsibility of the student to rent or purchase their respective textbooks and required reading for their courses. However, some instructors may provide resources or eBooks for their courses, though this varies. You will know which course provides your materials by reading your course syllabus.

Please check <u>Populi</u> for links and suggestions on searching, purchasing, and renting new and used textbooks/required course materials.

WUST Primary Library Resource Systems

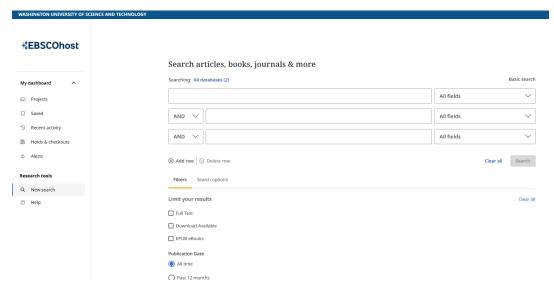
While the WUST library does have a large physical collection, the majority of our offered resources are actually digital. As mentioned previously, our library provides access to thousands of databases for both staff and students. These provide scholarly, published works and peer reviewed journals in real-time, allowing us access to the most recent developments for research and academic pursuits. The most convenient way to access all of the library's database links and login credentials is through the <u>Populi Library Links</u> page.

EBSCOhost

EBSCO is a leading provider of research databases, e-journals, and e-books.

EBSCOhost is an online research platform that allows users to search across a wide variety of databases. Users may use both basic and advanced search features to search through scholarly collections. EBSCOhost also allows users to search through an extensive collection of ebooks and non-academic works.

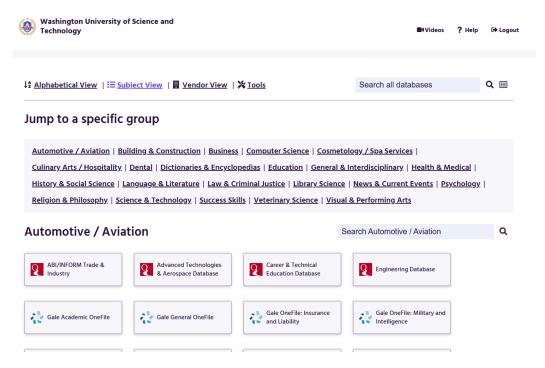
Login information is available through Populi.



LIRN

LIRN allows you access to over a hundred databases and collections. You may either search all the collections at once, or select specific databases to search individually. These databases provide access to scholarly research across several disciplines, including the IT, Cybersecurity, and Business domains.

Login information is available through Populi.



BASE

BASE is a massive collection of majority open-source scholarly sources, from thousands of publishers and providers. This search engine is operated by Bielefeld University, but open to public use. There are millions of open-access records across all disciplines here, and students can search by a variety of criteria. There are strict standards publishers must adhere to for their works to be included in this search engine, promoting high academic quality and relevance to research topics. Students can also search this resource in 20+ languages, making it a great option for a variety of non-native speakers and a fantastic way to access international research.



JSTOR

JSTOR is an extensive digital library for scholars, researchers, and students.

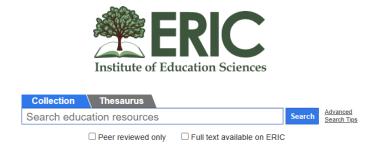
Using this platform, you can access more than 12 million academic journal articles, books, images, shared collections, and primary sources in 75 disciplines.

Users can create their individual accounts to use this resource at no cost.



ERIC

ERIC is a government-sponsored academic repository with some of the most relevant and specialized educational resources available. These resources can be accessed at no cost, and can be useful to both faculty and students. This resource also has a helpful thesaurus tool.



Certifications & Professional Development Resources

Our library has a physical special collection ("Certification Station") of resources to prepare for certifications and exams. We carry preparation materials for several popular certification exams in IT, Cybersecurity, and Business. Example certifications and exams we have preparation materials for include PMP, CAPM, Ethical Hacking, CompTIA Core Skills Certifications (ex. Security+), CISSP, and Google Cloud Certified Professional Cloud Architect. We also include several go-to resources on our Library Populi Links page to help students learn these skills and prepare for certification exams, including Google Career Certificates and AWS Training and Certifications. These resources include both free and paid resources, practice exams, and courses. Please feel free to recommend/request to the librarian any certification or exam materials you think would be beneficial.

Periodicals and Other Electronic Resources

The most convenient way to access all of the library's database links and login credentials is through the <u>Populi Library Links</u> page.

Borrowing and Returning Procedures

The library's collection is for use by the Washington University of Science and Technology community. In order to check out materials, follow these steps:

- 1. Bring the book you would like to borrow to the librarian's desk, ensuring it has no red sticker on it saying it cannot be removed from the library.
- Provide the librarian with your name and email address so that the book can be properly assigned to you.
- 3. Books can be taken out for 3 weeks. Please contact the librarian in advance if you are unable to return the book at that date. Extensions and renewals of library loans will be allowed at the discretion of the librarian. Any damage to the books will be billed to the user's account. Lost materials will generate overdue fines, a replacement fee, and administrative costs for the borrower. An account will be locked, and books recalled if fines are not paid.
- 4. Upon returning a book, simply hand the book over to the librarian. We'll take it from there! Do not put the book back by yourself, as we need to update the system to make sure it knows you've returned it.

The Writing Lab and Tutoring Services

For writing-specific tutoring and assistance, the Library is the site of the Writing Lab, managed by The Center for Student Success. The Writing Lab's purpose is to assist students in all aspects of writing, particularly academic writing. Through the expertise of our student-worker tutors, students can get assistance with citations, creating a thesis, general grammar, organizing ideas, and more! Students may meet with a tutor in-person or virtually to receive assistance in all areas of academic writing. Please see this webpage for more information, or reach out to either CSS@wust.edu or WritingLab@wust.edu for more information on tutoring.

Local Libraries

Public Libraries

We encourage you to use the public library systems in our surrounding area; they offer an abundance of free resources and are a great way to get to know your local community. For more information on local libraries, check these links.

Fairfax County Public Library System

Alexandria Library System

Arlington Public Library System

Prince William Public Library System

Prince George's County Memorial Library System

DC Public Library System

Loudoun County Public Library System

Academic Libraries

Academic libraries are generally more restrictive, as their primary patrons will be their students, staff, and faculty, however some (like American University Library) do offer visitor privileges.

Remember to check their websites for updates and changes in rules and regulations, as these are subject to change.

George Mason University Fenwick Library - WUST students are not part of the Washington Research Consortium (WRC) or other agreements for borrowing privileges. GMU does allow visitors to use their collections on-site.

Northern Virginia Community College - Libraries are open to all faculty, staff, students, and community patrons. NOVA does have community patron borrowing

privileges. It is open to residents of Northern Virginia. As a community patron of NOVA, you may borrow up to three (3) items at a time. You must show proof of your Northern Virginia residency.

The Library of Congress - The Library of Congress requires a reader registration or ID card to access research areas of the library. It is free and available to all. One must apply in person with documentation, although you can pre-register online. Once you are a reader, you may borrow materials, and use reading rooms and computer terminals.

Once again, feel free to reach out to library staff at the email <u>library@wust.edu!</u> If you have any questions about this document, any suggestions to throw our way, etc. please feel free to reach out!